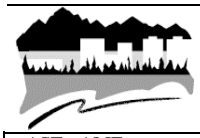
REQUEST FOR ACCOMMODATION AT WALTER GAGE COMPLEX

University of British Columbia, Vancouver



TEX USERS GROUP
August 14-20, 1999

LAST NAME:	FIRST NAME:	
STREET ADDRESS:		
CITY:	PROVINCE/STATE:	POSTCODE/ZIP :
COUNTRY:	TELEPHONE:	

ARRIVAL DATE *CHECK-IN 2 PM* — MONTH ____ DAY ____

ESTIMATED TIME OF ARRIVAL ____

DEPARTURE DATE *CHECK-OUT 11AM* — Month ____ Day ____

☐ Male ☐ Female

ACCOMMODATION

	ROOM TYPES:	RATE/NIGHT
☐	Single Room with Shared Washroom	$33.00
☐	Premium Single Room with telephone, TV in common lounge, washroom shared between 4 guests	$47.00
☐	Single Suite with Private Washroom*	$62.00
☐	Double Suite (1 queen-size bed)*	$95.00
☐	Court Suite (2 twin beds, 1 queen-size bed)*	$110.00❖

*(includes TV, telephone, kitchenette and private washroom.)

Single rooms with shared washroom will be substituted when requests for private washroom suites cannot be accommodated.

❖ Court suites are based on double occupancy. A charge of $10.00 per person per night will apply for each additional person.

If requesting a Suite, please advise number of people: ____

All rates quoted in Canadian funds and are subject to 7% GST and 8% Hotel Tax.

PAYMENT INFORMATION

- Full payment in Canadian funds is due at check-in by cash, travellers' cheques, VISA or MasterCard (no personal cheques).
- There is no guarantee required for shared washroom accommodation. However, private washroom accommodation must be guaranteed with VISA or MasterCard or with a deposit by bankdraft in Canadian funds for the equivalent of one night.
- A one-night cancellation charge applies if cancellation in writing is not received 48 hours prior to check-in date.
- Refunds of deposits will be subject to a $15.00 administration charge.

☐ VISA ☐ MASTERCARD _____ EXPIRY DATE: _____
Credit Card Number Month/Year

CARDHOLDER'S SIGNATURE: _____ DATE SIGNED: _____

Please mail or fax this request before July 14, 1999

Reservations Office, UBC Conference Centre
5961 Student Union Blvd., Vancouver, BC, Canada V6T 2C9
Tel: (604) 822-1010 Fax: (604) 822-1001
Website: http://www.conferences.ubc.ca

GROUP CODE: G90815E

WHEN MAILING PLEASE INDICATE IF PREVIOUSLY FAXED OR EMAILED ☐ YES ☐ NO